

State Institute “Agriculture Entrepreneurship Development” Project Management Unit
One Health for Pandemic Prevention Food Systems Resilience and Ecosystem Health in
Central Asia Project (OHP)

Terms of reference for One Health Project Coordinator

I. BACKGROUND

The One Health approach is an integrated and unifying framework that aims to achieve optimal health for people, animals, and ecosystems. It recognizes the interdependence between human, animal, plant, and environmental health, and it mobilizes various sectors and communities to address global challenges, such as pandemic prevention, antimicrobial resistance (AMR), food safety, and environmental sustainability. This approach is essential for fostering well-being and tackling complex health issues in interconnected systems.

The One Health for Pandemic Prevention Food Systems Resilience and Ecosystem Health in Central Asia Program for Tajikistan is a US\$31.79 million grant, with US\$30 million sourced from the International Development Association (IDA) and an additional US\$1.79 million from the Pandemic Fund. This initiative, part of the World Bank's Multiphase Programmatic Approach (MPA), aims to support the five Central Asian countries (Kazakhstan, Kyrgyz Republic, Tajikistan, Turkmenistan, and Uzbekistan) in addressing prevalent challenges related to zoonotic diseases, AMR, and food safety.

The One Health Program in Tajikistan, implemented as part of Phase 1 under the World Bank's Multiphase Programmatic Approach (MPA), is designed to strengthen the country's capacities for preventing, detecting, and responding to zoonotic diseases, AMR, and food safety risks. It supports investments across national and regional One Health coordination, communication, information sharing, regulatory frameworks, knowledge development, workforce capacity, risk-based surveillance, prevention and response systems, laboratory capacity, and data systems.

The project includes four key components:

1. **Strengthening One Health Governance** – Establishing a cross-sectoral governance structure to enhance coordination and policy alignment.
2. **Enhancing One Health Knowledge and Workforce Capacity** – Developing and implementing workforce training programs and research initiatives.
3. **Improving One Health Prevention, Detection, and Response Systems** – Strengthening national and regional laboratory networks, enhancing risk-based surveillance, and supporting digital information systems.
4. **Project Management, Monitoring & Evaluation, and Learning** – Establishing systems to manage and track project progress, ensure compliance, and disseminate knowledge.

The One Health Program in Tajikistan is implemented by the State Institute “Agriculture Entrepreneurship Development” Project Management Unit (SI AED PMU). The implementing agency works closely with national and regional stakeholders to ensure effective and sustainable implementation of the One Health approach.

The Project primarily focuses on technical assistance, capacity building, procurement of laboratory equipment, construction of research centers and laboratories, and One Health risks related to the laboratory civil works.

II. PROJECT DEVELOPMENT OBJECTIVE

To strengthen the capacity to prevent, detect, and respond to priority zoonotic diseases, antimicrobial resistance, and food safety issues in Asia Tajikistan through a regional One Health approach.

III. SCOPE OF WORK

The following agencies are engaged in implementing the project: The Ministry of Health and Social Population Protection (MoHSPP), the Ministry of Agriculture (MoA), the Committee on Food Safety (CFS), and the Committee on Environmental Protection (CEP).

The OHP Coordinator's main responsibilities under the AED PMU Director and Deputy Director's direct supervision are coordination and overseeing the quality and timely implementation of the OH Project and activities. The OHP Coordinator will work with the project technical coordinators and team to coordinate project component activities and perform the following responsibilities:

- Provide direct coordination and supervision activities of all project components, and supervision of Sectoral Technical Coordinators (Veterinary and Food Safety, Animal Health, Environmental Protection, and Human Health) and technical staff, and provide leadership to the partners for the implementation of the Project;
- Develop detailed annual work and budget plans with the finance department and Sectoral Technical Coordinators based on the approved overall work plan;
- Making schedules for project activities listed in the annual work plans to ensure all component activities are completed on time; ensuring timely and duly coordination of the project and implementation of all activities following the rules and regulations of the World Bank, the Government of Tajikistan and by project operational manual (POM);
- Coordinate and manage work implementation of project specialists/partners: Assist in developing TORs and in recruiting specialists/partners to conduct work on specific activities and objectives outlined in the work plan;
- Guiding Technical Sectoral Coordinators and other staff members contracted under the OHP to work on the activities and objectives listed in the Work Plan, and ensuring that their work is conducted on time and holds high quality;
- Hold regular meetings with all Technical Sectoral Coordinators, M&E Specialist, key staff and implementing partners to discuss project implementation and progress;
- Reviewing all deliverables and reports to be submitted to AED PMU OHP and liaise with Technical Sectoral Coordinators and other staff members to ensure that the quality of the deliverables and reports are according to relevant guidelines;
- Preparing monthly, quarterly and annual activity progress reports (in English and Tajik/Russian) and timely submission of these reports to the World Bank after agreement and approval by the AED PMU management staff;
- Ensure that the meetings of the Project Coordination Committee are held regularly and provide all facilitation and support in this regard;
- Working with the project accountant to monitor project funds, and preparation of the project's annual and quarter budget;
- Work with the project procurement team to prepare a procurement plan and the realization of the procurement process according to the project documents, and ensure that the procurement plan is in line with the WB standards.
- Participating in field visits to monitor and evaluate the progress of project activities;

- Closely engage with MoHSP, MoA, CFS and CEP.
- Ensure the proper implementation of the Grievance Redress Mechanism.
- Any other tasks assigned by the AED PMU management staff to achieve the project objectives.

IV. METHODOLOGY

The OHP Coordinator will be directly supervised by the AED PMU Director/Deputy Director to coordinate the implementation of the OHP. The OHP Coordinator will work on a full-time basis and be located in the office of the AED PMU in Dushanbe. She/he is expected to travel to the field and related places of the project.

V. REPORTING

The OHP Coordinator will report directly to the Director/Deputy Director of AED PMU. The OHP Coordinator should provide monthly reports in Tajik and English languages, as well as quarterly and annual reports on the progress of the activities and results of the implementation of the OHP.

VI. LANGUAGE

The working languages for the OHP Coordinator are Tajik, English and Russian. Documents shall be prepared in the Tajik and English languages.

VII. QUALIFICATIONS

- At least a Master's degree in environment, livestock/veterinary, health or economics;
- At least 5 years of professional experience in similar project coordination;
- At least 10 years of professional experience in international development projects, financed by the donor organizations: project planning, design, follow-up, report writing, supervision and monitoring
- Preferred professional experience in World Bank-funded projects;
- Experience in the preparation and presentation of project reports in Tajik and English;
- Able to work independently or in a team;
- Strong communication skills;
- Self-motivated and comfortable working in rural situations with different agencies and ministries;
- Strong analytical problem-solving ability and creativity to develop new systems to the project;
- Experience in training design and delivery, project planning and people management;
- Fluent knowledge of Tajik, English and Russian languages;
- Excellent user of PC and office equipment.

VIII. DURATION OF THE ASSIGNMENT

The assignment will start in _____ and will initially be for a duration of one year, including a three-month probation period. The SI AED PMU will decide on the extension of the contract with the approval of the World Bank.