

July 23, 2025

REQUEST FOR EXPRESSIONS OF INTEREST

Country: Republic of Tajikistan

Project: One Health for Pandemic Prevention Food Systems Resilience and Ecosystem Health in Central Asia

Grant No.: E452-TJ

Assignment Title: Project Coordinator

Reference No.: OHP/CS/INDV-2025/01

1. The Republic of Tajikistan has received financing from the International Development Association and International Bank for Reconstruction and Development toward the cost of the One Health for Pandemic Prevention Food Systems Resilience and Ecosystem Health in Central Asia and intends to apply part of the proceeds for consulting services.
2. The detailed Terms of Reference (TOR) for the assignment can be found at the following website:
https://aedpmu.tj/en/wp-content/uploads/2025/07/terms-of-reference-for-project-coordinator_eng.pdf
3. Qualification requirements for candidates are as follow:
 - i. At least a Master's degree in environment, livestock/veterinary, health or economics;
 - ii. At least 5 years of professional experience in similar project coordination;
 - iii. At least 10 years of professional experience in international development projects, financed by the donor organizations: project planning, design, follow-up, report writing, supervision and monitoring
 - iv. Preferred professional experience in World Bank-funded projects;
 - v. Experience in the preparation and presentation of project reports in Tajik and English;
 - vi. Able to work independently or in a team;
 - vii. Strong communication skills;
 - viii. Self-motivated and comfortable working in rural

- situations with different agencies and ministries;
- ix. Strong analytical problem-solving ability and creativity to develop new systems to the project;
- x. Experience in training design and delivery, project planning and people management;
- xi. Fluent knowledge of Tajik, English and Russian languages;
- xii. Excellent user of PC and office equipment.

The State Institution "Agriculture Entrepreneurship Development" Project Management Unit now invites eligible specialists to indicate their interest in providing the services. Interested specialists must provide information indicating that they are qualified to perform the services.

4. The attention of interested candidates is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" (July 2016, revised in February 2025) – Procurement in Investment Project Financing Goods, Works, Non-Consulting and Consulting Services ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.
5. The selection will follow Open Competitive Selection of Individual Consultants in accordance with Section VI, paragraphs, 7.36 and 7.37 of Procurement Regulations.
6. Interested candidates should submit a cover letter (maximum two pages) and a detailed CV (maximum five pages) clearly outlining how they meet the required qualifications. The CV and cover letter must be submitted either by email to procurement.ohp@gmail.com, with **"Project Coordinator"** in the subject line, or delivered in person to the address provided below.
7. Additional information can be obtained at the address below during working hours, from 08:00 to 17:00.
8. The deadline for submission of resume and cover letter is August 6, 2025, by 17:00. Only complete applications

will be considered.

**State Institution “Agriculture Entrepreneurship Development”
Project Management Unit**

Attn: Satori D.A. – PMU Director

Address: Bokhtar street 17, 12th Floor

City: Dushanbe

Country: Tajikistan

E-mail: procurement.ohp@gmail.com

July 23, 2025

REQUEST FOR EXPRESSIONS OF INTEREST

Country: Republic of Tajikistan

Project: One Health for Pandemic Prevention Food Systems
Resilience and Ecosystem Health in Central Asia

Grant No.: E452-TJ

Assignment Title: Public Health Coordinator

Reference No.: OHP/CS/INDV-2025/02

1. The Republic of Tajikistan has received financing from the International Development Association and International Bank for Reconstruction and Development toward the cost of the One Health for Pandemic Prevention Food Systems Resilience and Ecosystem Health in Central Asia and intends to apply part of the proceeds for consulting services.
2. The detailed Terms of Reference (TOR) for the assignment can be found at the following website:
https://aedpmu.tj/en/wp-content/uploads/2025/07/2.-terms-of-reference-for-public-health-coordinator_final.pdf
3. Qualification requirements for candidates are as follow:
 - i. University diploma (master's degree or its equivalent) in public health, epidemiology, or related fields or

equivalent.

- ii. A minimum of 5 years of public health experience, preferably related to the health emergencies within the public and/or private sector.
- iii. To have experience with the World Bank or other donor organizations.
- iv. Experience in coordination of project activities.
- v. Good Computer skills: MS Word, MS Excel MS.

The State Institution "Agriculture Entrepreneurship Development" Project Management Unit now invites eligible specialists to indicate their interest in providing the services. Interested specialists must provide information indicating that they are qualified to perform the services.

- 4. The attention of interested candidates is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" (July 2016, revised in February 2025) – Procurement in Investment Project Financing Goods, Works, Non-Consulting and Consulting Services ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.
- 5. The selection will follow Open Competitive Selection of Individual Consultants in accordance with Section VI, paragraphs, 7.36 and 7.37 of Procurement Regulations.
- 6. Interested candidates should submit a cover letter (maximum two pages) and a detailed CV (maximum five pages) clearly outlining how they meet the required qualifications. The CV and cover letter must be submitted either by email to procurement.ohp@gmail.com, with **"Public Health Coordinator"** in the subject line, or delivered in person to the address provided below.
- 7. Additional information can be obtained at the address below during working hours, from 08:00 to 17:00.
- 8. The deadline for submission of resume and cover letter is August 6, 2025, by 17:00. Only complete applications

will be considered.

**State Institution “Agriculture Entrepreneurship Development”
Project Management Unit**

Attn: **Satori D.A. – PMU Director**

Address: **Bokhtar street 17, 12th Floor**

City: **Dushanbe**

Country: **Tajikistan**

E-mail: procurement.ohp@gmail.com

July 23, 2025

REQUEST FOR EXPRESSION OF INTEREST

State Institution “Agriculture Entrepreneurship Development”
Project Management Unit (SI AED PMU)
Strengthening Resilience of Agricultural Sector Project
(SRASP)

Brief Description:

The SRASP is a grant prepared to support Tajikistan in establishing the foundations for a more resilient agricultural sector with respect to availability of public agricultural services, including improved seeds, seedlings, and planting material; agro-logistics services; agro-meteorological information, soil testing, locust control, and crop protection.

The project is implemented by the State Institution for “Agriculture Entrepreneurship Development” PMU in (SI AED PMU)

Project Objective

The development objective of the proposed project is to strengthen the foundations for a more resilient agricultural sector in Tajikistan.

The State Institution “Agriculture Entrepreneurship

Development” (SI AED PMU) invites qualified specialists with relevant work experience to participate in the competitive selection of consultants for the establishment of the Agro-Logistics Center (1 position in Khujand city and 1 position in the Balkhi district).

Minimum qualifications and requirements

- Higher education in construction and civil engineering from a recognized institution with at least 8 years of experience, of which 4 years in the field of supervision of construction work at the foreman level.
- Experience in managing/coordinating the construction of at least 2 construction projects worth over 2-4 million US dollars;
- Participation in the implementation of at least 3 construction projects financed by IFIs or other donors;
- Excellent command of spoken and written English, Tajik and Russian; – Computer skills, including word processing and spreadsheets

Detailed Terms of Reference (TOR) can be obtained from the link below:

<https://aedpmu.tj/wp-content/uploads/2025/06/tz-inzhener-tekhnadzor-khujand.pdf>

<https://aedpmu.tj/wp-content/uploads/2025/06/tz-inzhener-tekhnadzor-balkhi.pdf>

The selection and recruitment of the specialist will be carried out through the “Selection of Individual Consultants” method in accordance with the World Bank procedures and the World Bank Procurement Rules for IPF Borrowers “Procurement under Investment Project Financing: Goods, Works, Non-Consulting and Consulting Services”, dated July 2016, revised September 2023.

Application Process:

Interested candidates should provide their CV in Russian and

English, as well as a copy(s):
of diploma/certificates confirming education/training;
employment record/other document confirming work experience,
to the address below or by email to aedpmu.hr@gmail.com
indicating "Consultant for the establishment of an Agro-
Logistics Center in Khujand city" or "Consultant for the
establishment of an Agro-Logistics Center in the Balkhi
district" in the subject line no later than June 26, 2025,
before 17:00. If necessary, request additional information
from 09:00 to 17:00, from Monday through Friday:

The deadline for submitting documents is June 26, 2025, 17:00.
Address: Dushanbe, Bokhtar Street 17 (12th floor).

July 23, 2025

REQUEST FOR EXPRESSION OF INTEREST

Republic of Tajikistan

State Institution "Agriculture Entrepreneurship Development"
Project Management Unit (SI AED PMU)

Strengthening Resilience of the Agriculture Sector Project
(SRASP)

IDA (International Development Association) Grant No: E1450

Title of the consulting assignment: **Information Systems and
Automation Expert.**

Reference Number: SRASP-2024-03-CS-INDV

The project aims to support the Government of Tajikistan (GoT)
in successfully transitioning to a sustainable, more
productive, climate resilient, and inclusive model of
agricultural sector growth.

The proposed project will help to:

1. increase the availability of improved seeds, seedlings, and
planting materials that are climate resilient, affordable,
farmer-preferred, and well adapted to the different agro-

ecological conditions of Tajikistan;

2. strengthen the access to improved Agri-logistic services of farmers and agri-businesses; and

3. strengthen the crisis management, i.e. early warning, preparedness, and response capacity of selected public institutions.

1. Objectives

The Information Systems and Digitalization Expert plays a key role in developing the Information System for the agricultural sector, ensuring that the system meets the requirements of the customer, stakeholders, and end users. The main tasks of the Information Systems and Automation Expert include the formation and management of the product vision, the creation and prioritization of tasks, working with stakeholders and stakeholders performers, determining acceptance criteria, collecting and analyzing feedback, as well as monitoring the progress of development. Together with the Customer, the Information Systems and Automation Expert determines the goals of the system, manages the list of requirements, organizing it by priority depending on its importance and value for the Customer. He interacts with key stakeholders, involved consulting and technical implementers, and end users to agree on changes and clarify requirements, constantly checking whether the information system being developed meets their expectations and goals. The Information Systems and Automation Expert also sets quality and acceptance criteria to ensure that tasks are completed at the proper level, analyzes feedback to make improvements, and participates in regular meetings with the team, monitoring the progress of development and adjusting the course if necessary.

The Information Systems and Automation Expert will report directly to and work under the supervision of the Deputy Director/Project Coordinator of the SRASP, the Director of the SI AED PMU and the Component 3 Coordinator.

1. Scope of services for the Expert

Under the direction of the SRASP Project Coordinator of the SRASP, and the Component 3 Coordinator the Expert will implement the following tasks:

1.1. Develop and manage the concept note for the AMIS

Based on existing materials, including the documents prepared by the FAO consultant, the Expert must categorize the strategic objectives of the Client and key stakeholders, define the needs of the end users and develop a strategic concept document for the AMIS. The Expert is responsible for conveying this document to the development team, including consulting and technical staff, clarifying what is to be achieved by the system. This includes defining the objectives, user values and long-term prospects of the system.

1.2. Creating and prioritizing a list of key tasks and requirements

The Expert must develop a list of key tasks and requirements for the AMIS. This list includes key tasks, requirements, and functional elements that are critical to achieving the AMIS strategic objectives. The expert should prioritize the items based on their importance, cost, and expected benefit to the Customer.

1.3. Stakeholder Engagement

The Expert is tasked with actively engaging stakeholders to gather their requirements, expectations, and feedback. This involves participating in regular meetings and presentations to discuss the goals and plans for improving the information system. The Expert must ensure that all proposed changes are coordinated with stakeholders and their opinions are considered, all while maintaining alignment with the core vision and objectives of the project.

1.4. Definition of acceptance and quality criteria

The Expert is tasked with defining clear, measurable acceptance criteria for the tasks and functions of the AMIS, ensuring they align with organizational requirements and

standards. This involves analyzing system requirements, collaborating with stakeholders to confirm priorities, drafting criteria using the SMART framework, and validating them through stakeholder review. The Expert must document the finalized criteria, ensuring they are clear and actionable, and provide guidance to development and testing teams for effective implementation. The completed criteria must be approved by stakeholders and ready for integration within the project timeline.

1.5. Feedback and Iterative Improvement

The Expert must constantly analyze feedback from users, stakeholders and the team in order to improve the software product. Based on this information, he can change priorities in the task list, clarify requirements or add new features, which allows the product to be more adapted to changing conditions and needs.

1.6. Monitoring progress and coordination

The Expert is responsible for monitoring the progress of development and making timely adjustments as needed. They must manage the scheduling of meetings with stakeholders and performers to stay informed about current tasks and adjust the project's course if necessary.

1.7. Trainings and training materials coordination

The Expert is required to work closely with the development team to prepare training materials for the staff of the Digitalization Center at the Ministry of Agriculture and other relevant partners and stakeholders. The Expert will supervise and accompany the delivery of training sessions, ensuring they are conducted in accordance with the project's design, strategy, and goals. Additionally, the Expert will monitor the training plans to ensure that the outcomes align with the agreed-upon objectives and contribute to the overall success of the project.

2. Qualifications and work experience:

1. Education: The Expert should have a university degree in computer science, mathematics, or a related field. A diploma or certificate in digitalization or agricultural management is an advantage.

2. Work experience: He/She should have at least 3 years of proven experience in the field of Information Technology implementation and automation of business processes, and software development. Experience in IT project management and additional experience in agricultural projects is an advantage.

3. Required skills:

1. Communication: An Information Systems and Automation Expert needs to communicate effectively with the team, key stakeholders, consulting and technical performers in order to communicate the requirements, expectations and vision of the AMIS software product.

2. Analytical Thinking: An Information Systems and Automation Expert must be able to analyze data, draw informed conclusions, and make decisions that lead to the successful achievement of product goals.

3. Flexibility: An Information Systems and Automation Expert must be able to respond quickly to changes and adapt to new conditions to ensure that the project to remain relevant and useful.

4. Understanding of Technical Aspects: An Information Systems and Automation Expert should be an expert in the development phases of Information Systems and possess a basic knowledge of programming and technical processes and constraints to better understand the capabilities of the technical team.

5. Knowledge of languages: A digital expert must be fluent in Tajik, Russian and English. Documents should be prepared in English and Tajik (and, if necessary, in Russian).

The detailed Terms of Reference (TOR) for the assignment can be found at the following link:

https://aedpmu.tj/en/wp-content/uploads/2025/04/tor_for_inform

[ation_system_latest.pdf.](#)

The consultants will be selected in accordance with the procedures specified in the World Bank's "Procurement Regulations for IPF Borrowers" dated July 2016; revised in September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest."

Further information can be obtained at the address below during office hours i.e. 08:00 to 17:00 local time.

Expressions of interest including CV, and all documents confirming the necessary qualifications (copies of diploma, certificates, work book, letters of recommendation) must be submitted to the e-mail address below on or before 17:00 hours local time on **May 05, 2025**. Questions (or requests for clarifications) can be sent to the below email address on or before **April 30, 2025**.

Procurement Department of

**State Institute "Agriculture Entrepreneurship Development"
Project Management Unit (SI AED PMU).**

E-mail: aedpmu.hr@gmail.com

July 23, 2025

INVITATION FOR PARTICIPATION IN THE COMPETITION

State Institution "Agriculture Entrepreneurship Development"
(SI AED)

Strengthening Resilience of the Agriculture Sector Project
(SRASP)

RECRUITMENT: Translator – 1 position

BACKGROUND

The Strengthening Resilience of the Agriculture Sector Project is an IDA grant in the amount of US\$ 58 million prepared to support Tajikistan for the purpose of foundations for a more

resilient agriculture sector refer to the availability of public agricultural services, including improved seeds, seedlings, and planting materials; agri-logistical services; agro meteorological information, soil testing, locust control and crop protection.

The project is implemented by the State Institution Agriculture Entrepreneurship Development Project Management Unit (SI AED PMU).

PROJECT OBJECTIVE

The development objective of the proposed project is to strengthen the foundations for a more resilient agricultural sector in Tajikistan.

State Institution "Agriculture Entrepreneurship Development" (SI AED) now invites qualified specialists with relevant work experience to participate in the competitive selection for the vacant position of the **Translator**.

RESPONSIBILITIES:

Translator will have overall responsibility for a qualified and timely written translation of all incoming and outgoing documentation of the AED PMU. S/He also is responsible for all verbal translations for the AED PMU staff. The Consultant in his/her activities should follow the Project Operation Manual (POM) of AED PMU, Charter of AED PMU, acting legislation of the Republic of Tajikistan and orders of the SE "AED PMU" Director. Translator will be responsible for the following tasks:

- Qualified and timely written translation of all incoming and outgoing documentation of the AED PMU (letters, reports, surveys, expressions of interests, visual informational materials, handouts etc.);
- Verbal interpretation for the AED PMU staff as well as at various meetings, negotiations, trainings, field trips;

- Any other tasks as ordered by the SRAS Project Coordinator and AED PMU Director.

Languages

The Translator shall work in the Tajik, Russian and English languages. Documents shall be prepared in the Tajik/Russian or English Language.

Qualification requirements

- University degree in the field of foreign languages or international relations;
- At least four years of proven work experience as interpreter/translator in international organizations and donor funded projects
- Work experience with the World Bank projects is an advantage;
- Ability and willingness to travel to remote areas is essential.
- Computer skills (MS office, MS Word, MS Excel, Power point, Internet E-mail etc.) is required;
- Fluency in written and spoken English, Tajik and Russian.

Applicants must submit the following documents:

- A copy of the passport, diploma, work book, and other documents confirming the necessary qualifications;
- A copy of the certificate and recommendations, if any.

The deadline for submitting documents is April 14, 2025.

- ***Documents must be submitted in paper form and by e-mail to the following address:***

Republic of Tajikistan,
Bokhtar 17 street, 12 floor
Office of the State Institution "Agriculture Entrepreneurship Development" (SI AED). Only full packages will be considered.

Applicants for the position of the Translator will be selected in accordance with the procedures specified in Section VI, paragraphs, 7.36 and 7.37 of “Procurement Regulations for IPF Borrowers” dated July 2016, revised in September 2023 (“Procurement Regulations”).

Contact phone: + Tel / fax: (44) 6100013; (44) 6100014;

e-mail: aedpmu.hr@gmail.com; website: www.pmutacp.tj

Only selected candidates will be invited to interview and (if an interview is planned) assessed.

July 23, 2025

REQUEST FOR EXPRESSION OF INTEREST

Republic of Tajikistan

State Institution “Agriculture Entrepreneurship Development”

Project Management Unit (SI AED PMU)

Strengthening Resilience of the Agriculture Sector Project (SRASP)

IDA (International Development Association) Grant No: E145-TJ

Title of the consulting assignment: for consultant to conduct a comprehensive study of the condition of subdivisions of MART, TAU, TAAS to identify the presence of hazardous chemicals, including pesticides, expired reagents or other chemicals recognized as hazardous.

Reference Number: **SRASP-CS-INDV-2025-01**

The project aims to support the GoT in successfully transitioning to a sustainable, more productive, climate resilient, and inclusive model of agricultural sector growth.

The purpose of this request

The main purpose of this assignment is to conduct a study aimed at assessing the subdivisions of the Ministry of

Agriculture of the Republic of Tajikistan, the Tajik Agrarian University named after Shirinshokh Shotemur and the Tajik Academy of Agricultural Sciences to identify the presence and volume of hazardous chemicals, including pesticides, expired reagents or other chemicals recognized as hazardous in their warehouses and laboratories. In order to achieve the intention, the following activities need to be implemented:

- **Identification and assessment of potentially hazardous waste storage facilities**

The first stage involves identifying facilities and chemical storage locations that require detailed investigation.

It is necessary to collect and analyze data on places of storage of chemicals and other hazardous substances in all subdivisions of the Ministry of Agriculture of the Republic of Tajikistan, Tajik Agrarian University named after Shirinshokh Shotemur and Tajik Academy of Agricultural Sciences to study the reporting documentation. On the basis of the obtained data, form a list of objects that may require further detailed inspection.

- **Assessment of the storage status of identified hazardous wastes**

Once the target facilities have been identified, an inspection should be conducted to establish the current storage status of hazardous waste and expired reagents. The conditions of their storage, the degree of their potential risk, and the compliance of these conditions with regulatory requirements are analyzed.

- **Analise of existing infrastructure and identification of infrastructure changes needs**

To study the technical condition of facilities and equipment designed for storage, processing and utilization of hazardous waste. Analyze their compliance with modern safety standards,

and identify needs for repair, modernization or construction of new facilities

- **Evaluation of the effectiveness of previously conducted activities**

To analyze the previously performed works aimed at accounting, storage, neutralization and disposal of hazardous waste and expired reagents. Examine reports, results of previous inspections and activities, and assess their compliance with the regulatory framework

- **Development of recommendations and reporting**

Formulate recommendations as well as a preliminary **financial plan** to improve conditions of storage, handling and utilization of hazardous waste. Develop proposals for the introduction of modern technologies to minimize environmental and other risks. Prepare an analytical report including the results of all stages of the study, conclusions and reasonable proposals.

Qualification requirements

- Minimum of 5 years of experience related to hazardous waste identification, neutralization and disposal.
- Practical experience of 3 years in implementation of environmental safety and waste management projects
- Participation in projects of similar focus and scope, including studies, recommendations and activities to improve waste management infrastructure.
- Experience in developing analytical and reporting documentation, including conclusions, proposals and recommendations.
- Skill to use modern methods of data analysis in accordance with international standards.
- Ability to organize field surveys, collect data promptly and interact with representatives of the objects under study.

The detailed Terms of Reference (TOR) for the assignment can be found at the following link):

https://aedpmu.tj/en/wp-content/uploads/2025/04/tor_ind.-cons.-for-assesment.pdf

The consultants will be selected in accordance with the procedures specified in the World Bank's "Procurement Regulations for IPF Borrowers" July 2016; revised in September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest."

Further information can be obtained at the address below during office hours i.e. 08:00 to 17:00 local time.

Interested candidates shall submit their Expressions of interest along with the CV as well as a copy(s):

- diploma/certificates confirming education/training;
- work book/references/other document confirming work experience,

to the e-mail address below on or before **17:00 hours local time on April 14, 2025**. Questions (or requests for clarifications) can be sent to the below email address **on or before April 10, 2025**.

State Institute "Agriculture Entrepreneurship Development"
Project Management Unit (SI AED PMU).

Tel: (44) 6100013; (44) 6100014;

E-mail: aedpmu.hr@gmail.com

July 23, 2025

CONSULTING SERVICES

REQUEST FOR EXPRESSION OF INTEREST

Republic of Tajikistan

State Institution "Agriculture Entrepreneurship Development"
Project Management Unit (SI AED PMU)

Strengthening Resilience of the Agriculture Sector Project (SRASP)

IDA (International Development Association) Grant No: E1450

Title of the consulting assignment: Information Systems and
Automation Expert.

Reference Number: SRASP-2024-03-CS-INDV

The project aims to support the Government of Tajikistan (GoT) in successfully transitioning to a sustainable, more productive, climate resilient, and inclusive model of agricultural sector growth. The proposed project will help to:

- increase the availability of improved seeds, seedlings, and planting materials that are climate resilient, affordable, farmer-preferred, and well adapted to the different agro-ecological conditions of Tajikistan;
- strengthen the access to improved Agri-logistic services of farmers and agri-businesses; and
- strengthen the crisis management, i.e. early warning, preparedness, and response capacity of selected public institutions.

1. Objectives

The Information Systems and Digitalization Expert plays a key role in developing the Information System for the agricultural sector, ensuring that the system meets the requirements of the customer, stakeholders, and end users. The main tasks of the Information Systems and Automation Expert include the formation and management of the product vision, the creation and prioritization of tasks, working with stakeholders and stakeholders performers, determining acceptance criteria, collecting and analyzing feedback, as well as monitoring the

progress of development. Together with the Customer, the Information Systems and Automation Expert determines the goals of the system, manages the list of requirements, organizing it by priority depending on its importance and value for the Customer. He interacts with key stakeholders, involved consulting and technical implementers, and end users to agree on changes and clarify requirements, constantly checking whether the information system being developed meets their expectations and goals. The Information Systems and Automation Expert also sets quality and acceptance criteria to ensure that tasks are completed at the proper level, analyzes feedback to make improvements, and participates in regular meetings with the team, monitoring the progress of development and adjusting the course if necessary.

The Information Systems and Automation Expert will report directly to and work under the supervision of the Deputy Director/Project Coordinator of the SRASP, the Director of the SI AED PMU and the Component 3 Coordinator.

2. Scope of services

The main tasks of the Information System and Automation Expert are:

1. Formation and Management of the AMIS Information System Vision
The Information Systems and Automation Expert needs to clearly understand the strategic goals, key stakeholders and end-user needs in order to develop an information system vision. He is responsible for ensuring that this vision is communicated to the development team, including consulting and technical executors, explaining what exactly needs to be achieved with the product. This includes determination of goals, user values and long-term prospects for the use of the system.
2. Creation and prioritization of the requirements list:

the Information Systems and Automation Expert is primarily responsible for creating and prioritization the requirements list for the Information System. It is a list of tasks, requirements and functional elements that need to be implemented to achieve the vision of the software product. He organizes and prioritizes these elements depending on their importance, cost and expected benefit for the Customer. on creating the features that provide the most value to users and key stakeholders.

3. Stakeholder Engagement The Information Systems and Automation Expert actively engages with stakeholders to collect their requirements, expectations and comments. He participates in regular meetings and presentations where the goals and plans for improving the information system are discussed. It is important that the Information Systems and Automation Expert coordinates all changes with stakeholders and takes into account their opinions, without losing focus on the core vision and goals of the project.
4. Definition of acceptance and quality criteria One of the important aspects of the work of an Information Systems and Automation Expert is the establishment of acceptance criteria for tasks and functions. He is responsible for determining what requirements and qualities must be met in order for the work to be accepted.
5. Feedback and Iterative Improvement The Information Systems and Automation Expert must constantly analyze feedback from users, stakeholders and the team in order to improve the software product. Based on this information, he can change priorities in the task list, clarify requirements or add new features, which allows the product to be more adapted to changing conditions and needs.
6. Monitoring progress and coordination The Information Systems and Automation Expert needs to monitor the progress of development and make changes in time. He

must manage the scheduling of meetings with stakeholders, performers to keep abreast of current tasks and adjust the course of the project if necessary.

7. Training and Education The Information Systems and Automation Expert is required to work closely with the development team in the preparation of a training program for the staff of the Digitalization Center at the Ministry of Agriculture and other partners, stakeholders. The Expert accompanies and supervises the process of conducting the trainings, and is also obliged to be aware of the training plans to ensure that the training results are in line with the agreed plan, strategy and design of the Project.

3. Qualifications and work experience:

- A minimum university degree in computer science, mathematics, or a related field. A diploma or certificate in digitalization or agricultural management is an advantage.
- At least 3 years of proven experience in the field of Information Technology implementation and automation of business processes, software development. Experience in IT project management is preferred. Additional experience in agricultural projects is an advantage.
- A digital expert must be fluent in Tajik, Russian and English.

The detailed Terms of Reference (TOR) for the assignment can be found at the following link:

<https://aedpmu.tj/en/wp-content/uploads/2024/12/tz-konsultanta-na-angl.-yazyke-1-2.pdf>

The consultants will be selected in accordance with the procedures specified in the World Bank's "Procurement Regulations for IPF Borrowers" July 2016; revised in September 2023 ("Procurement Regulations"), setting forth the World

Bank's policy on conflict of interest."

Further information can be obtained at the address below during office hours i.e. 08:00 to 17:00 local time.

Expressions of interest including CV must be submitted to the e-mail address below on or before **17:00 hours local time on December 24, 2024**. Questions (or requests for clarifications) can be sent to the below email address **on or before December 18, 2024**.

Procurement Department of

State Institute "Agriculture Entrepreneurship Development"
Project Management Unit (SI AED PMU).

E-mail: aedpmu.hr@gmail.com

July 23, 2025

CONSULTING SERVICES

REQUEST FOR EXPRESSION OF INTEREST

Republic of Tajikistan

State Institution "Agriculture Entrepreneurship Development"
Project Management Unit (SI AED PMU)

**Strengthening Resilience of the Agriculture Sector Project
(SRASP)**

IDA (International Development Association) Grant No: E1450

Title of the consulting assignment: International Individual
Consultant on Environmental and Social Framework.

Reference Number: SRASP-2024-01-CS-INDV

The project aims to support the Government of Tajikistan (GoT) in successfully transitioning to a sustainable, more productive, climate resilient, and inclusive model of

agricultural sector growth. The proposed project will help to:

- (i) increase the availability of improved seeds, seedlings, and planting materials that are climate resilient, affordable, farmer-preferred, and well adapted to the different agro-ecological conditions of Tajikistan;
- (ii) strengthen the access to improved Agri-logistic services of farmers and agri-businesses; and
- (iii) strengthen the crisis management, i.e. early warning, preparedness, and response capacity of selected public institutions.

1. Objectives

The overall objective of the consulting services is to support SRASP PMU in all aspects related to environmental and social in implementing project activities. To support the implementation of the planned activities, the SI AED PMU intends to hire an International Consultant on Environmental and Social Framework.

The Consultant will work closely with other SI AED PMU staff, implementing partners, and the project beneficiaries. In his/her activities the Consultant will follow the Project Operation Manual of

SI “AED PMU”, Charter of SI “AED PMU”, acting legislation of the Republic of Tajikistan, and orders of the SI “AED PMU” Director.

2. Scope of services

1. More specifically the Consultant is expected to perform, but not limited, to the following tasks:

- Develop methodology and action plan to conduct E&S assessment of project areas and interventions.
- Contribute workshops and other capacity development activities as required with respect to social, environmental and climate safeguards;
- Assess project implementation and compliance with social, environmental and climate safeguard requirements, and identify

and describe key influencing factors, including technical, bureaucratic, managerial, organizational, institutional, and socio-economic policy issues, in addition to other external factors unforeseen during design, and how these have affected project implementation and/or impacted project target groups;

- Provide technical support to enhance the quality of environment and social framework instruments and their implementation, including support and/or proposed actions to address identified challenges;

- Identify good practices and lessons from what worked and what did not work with respect to the design and implementation of safeguard instruments;

- Identify any potential for the replication or up-scaling of good safeguard practices;

- Technical support to conduct Environmental Social Assessments (ESAs) specific to project site and interventions, including associated site-specific Environmental and Social Management Plans (ESMPs)

- Develop a methodology for the baseline survey and conducted environmental and social baseline for each project site

- Review relevant environmental and social legislative framework, adequate institutional, monitoring, and reporting arrangements to ensure proper implementation of project activities

- Technically review all documents such as feasibility studies, business plans, detailed designs and construction supervision plans, assessment, and training materials from environmental and social protection based on ESA criteria.

- Coordinate activities of the project on environmental management of land resources in cooperation with project and development partners

- Coordinate and cooperate with the irrigation and construction team of the project to ensure environmental concerns, issues, and challenges are taken into account from the capacity strengthening aspect of water user groups

- Support National experts to update and review project documents from environmental and Social

perspectives

- Support project coordinator and component coordinators in preparing information materials, presentations, and handouts to present project activities
- Assessment and analysis of TORs for all project procurement of the project which compliance with the WB safeguard guidelines/requirements and project documents such as the Operational Manual, memos, and the Environmental Management Concept;
- Ensure the key E&S Safeguard requirements as set out in the SD documents/instruments are integrated in the subprojects' BOQ and bidding documents.
- Conducts and organization environmental and social training to project personnel, informing time project team about new roles and requirements on International environmental standards to obtain needed licensees based on WB requirements
- Support project E&S experts in conducting analyses of the environmental situation of project sites and development of a long-term monitoring and evaluation program, based on environmental parameters based on WB requirements
- Control and implementation of the system of environmental management of the project initiatives based on complex monitoring and identification of environmental and social issues for sub-components of the project
- In close cooperation with PIU national E&S experts perform site visits and conduct environmental and social monitoring in communities, jamoats, and regions. Based on the results of the monitoring develop the report and share it with project staff
- Coordinate the work of other project partners and development partners who are involve in environment and social protection.
- Support and coordinate in generating periodic E&S compliance reporting to timely disseminate to the relevant stakeholders including the WB.
- Perform any other related task as required by the PMU.

3. Qualifications and work experience:

- At least a master's degree in environment, Nature Resource Management, agriculture, and other related field.
- Not less than 5 years of work experience in the related field of Environmental management, community-based development projects funded by international organizations/donors,
- Excellent knowledge of the English language. Knowledge of Russian and/or Tajik languages will be an advantage.
- Excellent knowledge of computer programs, base database systems, and mobile applications
- Good teamwork and communication skills.

The detailed Terms of Reference (TOR) for the assignment can be found at the following link:

https://aedpmu.tj/en/wpcontent/uploads/2024/06/tor_international_enviromental_expert_wb_env_srasp_may_29_2024_eng.pdf

The consultants will be selected in accordance with the procedures specified in the World Bank's "Procurement Regulations for IPF Borrowers" July 2016; revised in September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest."

Further information can be obtained at the address below during office hours i.e. 08:00 to 17:00 local time.

Expressions of interest including CV must be submitted to the e-mail address below on or before **17:00 hours local time on June 21, 2024**. Questions (or requests for clarifications) can be sent to the below email address on or before June 18, 2024. Procurement Department of State Institute "Agriculture Entrepreneurship Development"
Project Management Unit (SI AED PMU).
E-mail: aedpmu.hr@gmail.com