

July 23, 2025

## REQUEST FOR EXPRESSIONS OF INTEREST

**Country:** Republic of Tajikistan

**Project:** One Health for Pandemic Prevention Food Systems Resilience and Ecosystem Health in Central Asia

**Grant No.:** E452-TJ

**Assignment Title:** Disbursement Specialist

**Reference No.:** OHP/CS/INDV-2025/10

1. The Republic of Tajikistan has received financing from the International Development Association and International Bank for Reconstruction and Development toward the cost of the One Health for Pandemic Prevention Food Systems Resilience and Ecosystem Health in Central Asia and intends to apply part of the proceeds for consulting services.
2. The detailed Terms of Reference (TOR) for the assignment can be found at the following website:  
[https://aedpmu.tj/en/wp-content/uploads/2025/07/10.-terms-of-reference-for-disbursement-specialist\\_final.pdf](https://aedpmu.tj/en/wp-content/uploads/2025/07/10.-terms-of-reference-for-disbursement-specialist_final.pdf)
3. Qualification requirements for candidates are as follow:
  - i. University degree in Finance, Accounting, Economics, or a related field.
  - ii. Minimum 5 years of relevant experience in accounting, disbursement, preferably with donor-funded projects.
  - iii. Knowledge of WB disbursement procedures is essential.
  - iv. Proficiency in MS Excel, financial software, and 1C.
  - v. Good communication skills.
  - vi. Knowledge of English and Russian writing skills (required for reports and donor correspondence).

The State Institution "Agriculture Entrepreneurship Development" Project Management Unit now invites eligible specialists to indicate their interest in providing the services. Interested specialists must provide information indicating that they are qualified to perform the services.

4. The attention of interested candidates is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" (July 2016, revised in February 2025) – Procurement in Investment Project Financing Goods, Works, Non-Consulting and Consulting Services ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.
5. The selection will follow Open Competitive Selection of Individual Consultants in accordance with Section VI, paragraphs, 7.36 and 7.37 of Procurement Regulations.
6. Interested candidates should submit a cover letter (maximum two pages) and a detailed CV (maximum five pages) clearly outlining how they meet the required qualifications. The CV and cover letter must be submitted either by email to [procurement.ohp@gmail.com](mailto:procurement.ohp@gmail.com), with **"Disbursement Specialist"** in the subject line, or delivered in person to the address provided below.
7. Additional information can be obtained at the address below during working hours, from 08:00 to 17:00.
8. The deadline for submission of resume and cover letter is August 6, 2025, by 17:00. Only complete applications will be considered.

**State Institution "Agriculture Entrepreneurship Development"  
Project Management Unit**

Attn: **Satori D.A. – PMU Director**

Address: **Bokhtar street 17, 12th Floor**

City: **Dushanbe**

Country: **Tajikistan**

E-mail: [procurement.ohp@gmail.com](mailto:procurement.ohp@gmail.com)